

LATIMER AND LEY HILL PARISH COUNCIL SPEEDING WORKING GROUP

TERMS OF REFERENCE

Date adopted: 1st May 2018

Objective: The Community Speedwatch Committee aims to change the attitude of drivers who use the roads within Latimer and Ley Hill and to reduce the number of cars speeding.

Membership

- 1) Membership of the Community Speedwatch Committee is established at the Annual Parish Council Meeting in May each year.
- 2) The Community Speedwatch Committee comprises of up to three members, including the Clerk to the Parish Council and two other Parish Councillors.
- 3) One of the members of the Community Speedwatch Committee is elected annually by the Parish Council as its Chairman.
- 4) Co-opted Councillors may join during the year if authorised by the Parish Council at a monthly meeting of the Council.
- 5) Members from outside bodies may be invited to join the Committee. These persons do not have a right to vote or to move or second a motion (as per the Standing Orders).

Meetings

- 6) Meetings of the Community Speedwatch Committee shall be held at least twice a year.
- 7) The Quorum for the Community Speedwatch Committee is two members.

Decision / Delegated Powers

- 8) Advisory committees cannot make decisions on behalf of the Parish Council. Their prime function is to make recommendations upon which the Parish Council can base decisions.

Responsibilities and Areas of Operation

- 9) The Community Speedwatch Committee will aim to monitor traffic on the roads of Latimer and Ley Hill using the Movable Vehicle Activated Sign and Community Speedwatch Checks.
- 10) Community Speedwatch Checks helps:
 - a. to raise public awareness of inappropriate speed and encourages drivers to address their behaviour without being penalised
 - b. to secure a reduction in vehicle speeds to prevent collisions
 - c. to reduce deaths, injuries and collisions on local roads
 - d. to improve the safety and quality of life, and make Latimer and Ley Hill a safer place to live and
 - e. to reduce noise pollution

- 11) Community Speedwatch also encourages community engagement and partnership working. Community Speed Watch volunteers will work closely with the Neighbourhood Policing Teams and in liaison with and supported by the Roads Policing Unit.
- 12) Community Speedwatch Checks may take place on Rushmere Lane, Jasons Hill and Botley Road in Ley Hill. These sites have been approved by Thames Valley Police.
- 13) Community Speedwatch Checks will take place as often as possible and will be at times when the Committee feels the checks will make a bigger impact.
- 14) Four ground screws have been installed for the Movable Vehicle Activated Sign, three in Ley Hill and one in Latimer. The sign will be rotated around the villages approximately every three to four weeks.
- 15) The Community Speedwatch Committee will report to the Parish Council at each meeting.
- 16) Information is sent to Thames Valley Police within 24 hours of a Community Speedwatch Check so that letters can be sent to the drivers who have exceeded the speed.
- 17) The problem of vehicles speeding through Ley Hill qualifies us for visits by the Community Police Officer who will bring the hand-held radar. They have the power to stop speeding vehicles and to issue fixed-penalty fines and points on licenses. A visit by the Roads Policing Unit may occur from time to time and this may be in an unmarked vehicle.
- 18) Any volunteer who takes part in a Community Speedwatch Check must have had road and health and safety training.

Administration

- 19) A designated member of the Community Speedwatch Committee will be responsible for the viewing of the video footage following a Community Speedwatch Check and sending the information to Thames Valley Police.
- 20) The Community Speedwatch Co-ordinator will be responsible for keeping any records securely.
- 21) No car registrations will be kept on a computer/laptop to comply with the Data Protection Act.